



Executive Office of Public Safety and Security
Office of Grants and Research
Homeland Security Division

Homeland Security Grant Program

State-Share Applicant

General Informational Session

June 7, 2016

Introduction

Through this Notice of Availability of Grant Funds (AGF), the Massachusetts Executive Office of Public Safety and Security (EOPSS) is making up to \$2.1 million of state-share FFY 2016 HSGP funding available for eligible applicants.

Project Justification

- **Applicants must submit one Project Justification (PJ) per project using the FFY2016 Availability of Grant Funding Project Justification Template.**
- Applications must address the FFY 2016 HSGP State Priorities.
- Applications must address Massachusetts' FFY 2016 HSGP Investment Justifications.
- Applications must address the 2014 State Homeland Security Strategy.
- Applications must address at least one capability target in the 2015 Massachusetts Threat and Hazard Identification and Risk Assessment (THIRA).
- Proposed projects must correlate and address the National Preparedness Goals' Core Capabilities.
- Proposed projects should take a regional or statewide approach in addressing identified gaps and needs.
- *Projects that address day-to-day operational needs or that solely address gaps in individual jurisdictions or agencies are not allowable through the AGF opportunity.*

Project Justification

- Projects must be completed by 8/31/18.
- If your agency is applying for more than one project, projects must be prioritized with proposed project #1 being the highest priority project.
- Applications must adhere to the template provided and requested page limits.
- Please be clear and concise throughout the application.

State Interoperability Executive Committee (SIEC) Review

- Projects containing interoperable communications or electronic information sharing components must complete the Interoperable Communications Investment Proposal (ICIP) form.
- ICIPs are initially reviewed by the State Interoperability Executive Committee (SIEC), or a representative thereof, to ensure interoperability.
- Successful applications will be subject to additional review by the SIEC-EMC to ensure compliance with the SIEC Special Conditions.

Other Forms to Include:

- Required: OGR Sub-grantee Risk Assessment Form
- If applicable: Letter(s) of Partnership Support
- If applicable: Information Technology (IT) Consolidation Form
- If applicable: Interoperable Communications Investment Proposal (ICIP)

All of these forms are contained within the AGF document.

Allowable Costs

- All costs must be allowable under the FFY 2016 Homeland Security Grant Program.
- Allowable cost information may be found in the FFY 2016 HSGP Notice of Funding Opportunity (NOFO) and/or the Authorized Equipment List (AEL).
- Links to HSGP Guidance and the AEL are included in the AGF.
- The AGF also includes information pertaining the Controlled Equipment List and prohibited equipment.

Super Circular: 2 CFR Part 200

- All FFY 2016 HSGP projects must comply with all the requirements in Title 2 of the Code of Federal Regulations (CFR) Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards).
- ***The OGR Sub-Grantee Risk Assessment Form is a component of this compliance. All applicants are required to complete and submit the OGR Risk Assessment Form along with the PJ proposal justification.***

Environmental Planning and Historic Preservation Compliance

- Some proposals may require EHP review and approval from FEMA prior to work. This review (if necessary) would be done after applications are submitted.
- Some “triggers” for EHP review include, but are not limited to:
 - Security camera installation (includes interior)
 - Fencing
 - Ground-disturbing activities
 - Antennas / Communications equipment
 - Smartboard installed on interior wall of structure
 - Outdoor exercises and trainings

Trainings & Exercises

- Trainings and Exercise proposals must adhere to EOPSS Guidance for using Federal Homeland Security Funds for Trainings and Exercises; the link to this guidance is included in the AGF.
- Applicants must submit separate PJs for exercises/trainings and equipment, unless the equipment is being purchased solely for use during the exercise or training.

Proposal Submission Deadline

- Electronic applications are due **no later than 5:00 p.m. on Friday, July 15, 2016.**
- Must be submitted via e-mail to sarah.meyrick@state.ma.us.
- Application must be presented in the form of the “FFY 2016 HSGP Project Justification Template.”

Questions:

- Written questions on general application process may be sent to **sarah.meyrick@state.ma.us**. All questions are due by June 17, 2016 with answers posted to EOPSS website by June 24, 2016.
- As this is a competitive grant process, questions regarding prospective projects and the review process, will not be answered.
- Award announcements are anticipated to be made on or about August 31, 2016.